



Meeting Minutes
July 10, 2017 – 12:00 Noon

Commission Members in attendance

Tally Casey, Esquire, Treasurer
Stuart Hope, Chairman
Joel McCreary, AIA, Vice Chairman
Tim Mousseau
John Parrish
Emerson Smith

Richland County Staff in attendance

Chris Eversmann, PE, AAE, Airport Manager
Ismail Ozbek, PE, Director of Public Works
Greg Pearce, Richland County Council

Visitors in attendance

Joseph Barkevich, AICP, WK Dickson
Bruce Cole, Former Commissioner
Melinda Harrill, Hangar Tenant
Kenneth Hawk, PE, WK Dickson
Jim Herpst, EAA-242
Paul Holt, PE, Holt Consulting Company
Ryan Hounshell, PE, Holt Consulting Company
Scott Linaberry, Hangar Tenant
Francis Murray, Mead & Hunt
Peggy Roberson, Eagle Aviation
Tom Roberts, Hangar Tenant

Encl: (1) Airport Manager's Report PowerPoint Presentation

Call to Order and Welcome – **Chairman Hope** called the meeting to order at 12:01 p.m. and announced a quorum in attendance. He also delivered the invocation and welcomed everyone. Guest introductions followed.

Report of Items for Executive Session – **Mr Eversmann** reported that there were no items for discussion in executive session.

Approval of Agenda – **Chairman Hope** presented the agenda as distributed. **Commissioner Mousseau** made a motion to approve the agenda as presented. **Commissioner McCreary** seconded the motion, and all voted for approval.

Approval of Minutes – **Chairman Hope** presented the minutes of the May 8, 2017 Airport Commission meeting for approval. **Commissioner McCreary** made a motion to approve the minutes as presented, **Commissioner Parrish** seconded the motion, and all voted for approval.

Presentation of Appreciation Plaque and Official Portrait – **Chairman Hope** presented former **Commissioner Cole** with an Appreciation Plaque and Official Portrait in thanks for his service to Richland County and the Airport over the past eight years. **Commissioner Cole** expressed his gratitude for the recognition and looks forward to continued involvement with the Airport.

Chairman’s Report / Executive Committee Report – **County Councilman Pearce** expressed the County Councils’ desire to enhance hangar security. Mr Eversmann reported that the security cameras throughout the airport have been repaired and will coordinate with the FBO staff to create a logbook of airport hangar access.

Committee Reports:

Economic Development Committee – In the absence of **Commissioner Hannibal**, **Commissioner Smith** reported on the meeting of the Economic Development Committee in which various topics were discussed. Those topics included: ways both large and small to promote the airport, enhanced landscaping to improve aesthetics of the airport and the area, the Commerce Drive Synergy Plan, and ongoing discussions with members of the Richland County School District – 1, Heyward Career Center, to develop an Aircraft Maintenance Technician (AMT) program.

Operations & Facilities Committee – No report.

Airport Manager’s Report – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in the enclosure (1). Of particular note was the significant increase in aviation fuel sales from

Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Columbia, South Carolina

the comparable period last year (May 2016 / May 2017, + 50%; and June 2016 / June 2017, +58%). Also, FBO and EAA-242 staffs reported on upcoming events this summer and fall. Those events include an eclipse viewing party, the Hawks & Hogs Camp Kemo fundraising event, Aerofest, and a visit by the EAA Ford Tri-motor.

County Liaison's Report – No report.

Unfinished Business – There was no unfinished business.

New Business – There was no new business.

Adjournment – The meeting adjourned at 1:10 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, September 11, 2017 at 12:00 noon in the large conference room of the airport terminal building.

Airport Manager's Report

Richland County Airport
Commission Meeting

July 10, 2017



Overview



- Media coverage
- Meetings, Events, and Visits
- AIP Project Updates
- Budget and Finance
- Eagle Aviation Update
- Airport Metrics
- Other items
- Questions

Media coverage

- <http://www.thestate.com/opinion/op-ed/article140532363.html>
- "Ex-SEAL with CIA ties charged in S.C. drug-smuggling case," *The State*, June 20, 2017
- <http://www.thestate.com/news/local/article158165289.html>

Meetings, Events, and Visits

- Meetings:
- May 9 – STAR Communities Built Environmental Focus Group
 - May 9 – RC Council Budget Work Session
 - May 11 – RC RC Council Budget Work Session
 - May 16 – WK Dickson, 90% design review
 - Jun 11 – Econ Dev Comte
 - Jun 15 – SCAA BoD
 - Jun 21 – Eagle Aviation, Wildlife mitigation
 - Jun 22 – Facilities and Grounds Maintenance
 - Jun 29 – Project bid opening
 - Jun 29 – SCASC



Meetings, Events, and Visits



- Children group visits:
- May 11
 - May 18
 - Jun 22
- Adult group visits:
- None



AIP Project Updates

Lighted Airfield Signage Design





AIP Project Updates

Lighted Airfield Signage Design

- One bid received
- AIP Grant application being prepared



Budget and Finance



Budget and Finance



- May Operational Revenue – \$21,550.39 (May 16 - \$20,868.54)
- Jun Operational Revenue – TBD (Jun 16 - \$19,914.69)
- Jun Operating Budget Status:
 - Pending FY-17 closeout

Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



Airport Metrics



- Aircraft complaints
- Facilities & Grounds maintenance requests

Airport Metrics

- **Aircraft complaints:**
There were four (4) aircraft complaints during the period of May 1 – Jun 30, 2017.

There were two (2) identification / Information letters sent (50%).
There were four (4) aircraft complaint during the same period in 2016.
- **Facilities & Grounds maintenance requests:**
There were 14 maintenance requests during the period of May 1 – Jun 30, 2017.
Terminal – 28% / Airside – 69% / Landside – 3%
Hangar related – 56% / Electrical related – 28%
There were 15 Facilities & Grounds maintenance requests during the same period in 2016.

Other Items



Other Items

- Wildlife nuisance
- CWH Restoration nearing completion
- Airport newsletter
- Airfield mowing outsource
- Owens Field Park improvements
- Eclipse
- City of Columbia Stormwater Fee increase



Questions?

